



Annual General Meeting Minutes

10th December 2013

Meeting Open: 1900hrs

Attendees:

Melissa Gough, Catherine Dawe, Lara Dawe, Eve Allen, Vicki Mitchell, Anna Wright, Averil Langtry, Leanne Shead, Taylor Stewart.

Apologies:

Cath Dawson, Kay Barney, Louise Neill.

Minutes of 2012 AGM:

Unavailable, carried over to next General Meeting.

President's Report:

Attached.

Treasurer's Report:

Attached.

Arena sales and purchase spreadsheet carried over for discussion at next General Meeting

Secretary's Report:

Unavailable, carried over to next General Meeting.

Membership Report:

Attached.

Judge's Report:

Attached.

Clinic Report:

Attached.

Competition Secretary's Report:

Attached.

Sponsorship Report:

Attached.

General Business:

Sponsorship: More prominent display of sponsors advertising/logos to be implemented on competition days around the club house and at gear check. Feasibility of producing banner flags to be discussed. Lara Dawe to find costing of commercial banner.

New contacts suggested and will be discussed at next general meeting.

Perpetual Trophies: Criteria of Schoolmaster Trophy to be revamped. Riding Helper Trophy located. School master Perpetual missing -any ideas of who may have it appreciated.

The *Kiabe Sylvan* Perpetual Trophy has been donated as an encourager award for a junior pony rider. Criteria to be determined following submissions by interested committee members to Leanne Shead.

Charitable Donations agreed to the value of \$2000. Four charities will receive \$500 each including:

Riding for the disabled (RDA)

A Horse Rescue

A Thoroughbred retraining & rehoming Trust

A Relief Fund to be set aside for 'disaster situations'.

Any submissions for suitable horse rescue charities will be considered. Email to be sent to members in this regard.

Freestyle Tests: Comments around the volume of the music not being suitable. The availability of and access of PA System at ST Ives Showground to be discussed by Mel Gough with council to facilitate better delivery of music for freestyle tests.

Pre Comp Meeting 2014: Date TBA - February

Para Dressage Classes: Fact Sheet attached. Consideration for running such classes will be discussed at next General Meeting.

Integrating People with Disabilities into WDA. Averil Langtry has proposed an initiative to include persons at competitions or pre-competition. Possible suggestions include hospitality and front of house. Further submissions discussed at next General Meeting.

Committee 2014 Election

Executive Committee

President: Melissa Gough

Vice President: TBC

Secretary: Taylor Stewart

Treasurer: Anna Wright

Competition Committee

Competition Secretary: Kay Barney

Judges Coordinator: Lara Dawe

Helpers Coordinator: Elinor Langtry

Sponsorship Coordinator: Leanne Shead

Newsletter Coordinator: TBC

Front Of House: Catherine Dawe, Averil Langtry

General Committee

Membership Secretary: Vicki Mitchell

HOTY/Point Score: TBA

Clinic Coordinator: Deb Mills

Meeting Closed 20.45

Presidents Report 10th December, 2013

All I can think about this year is RAIN! Four fantastic events were planned and only three made it out of the starting block. Our May event was cancelled due to rain and by some amazing feat we found another date available and managed to reschedule for 30th June. All the pieces came together perfectly and we were ready to roll – till it rained again! At that point we surrendered to the weather and cancelled the May/June event for the year! February was an exciting comp with not only our highest number of entries I've seen but it was the first time we have offered Freestyle. Early in the year “A” Level judge, Anna O'Keppel approached us about running freestyle and the idea of this was to allow our riders to practice freestyles at the friendly “home” environment, preparing them for States and Nationals or just for a bit of fun. This was put into place with participation ribbons only and no placings, just an acknowledgement of the % level each rider scored. Anna also kindly sponsored participation ribbons and percentage badges to get this off the ground and now freestyle has become a regular feature. What a fun event this turned out to be! I really enjoyed bopping along to the tunes while watching the competitors put together some lovely freestyles, I look forward to more riders having a go.

This year NSW State Dressage Championships were put together by Sue Baker with the assistance of WDA. Our main roles in this event were arranging the volunteers, riders bags and sponsors as well as being onsite throughout the event to assist as needed. Arranging sponsors and the subsequent trade stalls is a HUGE job and thankfully Leanne Shead (WDA Sponsor Coordinator), stepped up and took on this role. I offer a heartfelt thanks to Leanne for taking this role on and being at the event each day, you sure showed what WDA committee are made of (and may have just prevented me running people over in a buggy)!

Clinics were definitely a feature this year. I'll leave the update on clinics for the clinic report but it was good to see regular and varied clinics back on the agenda. I look forward to watching and hopefully participating in more next year. I would still love to have a protocol day/clinic find its way onto the calendar next year and I challenge anyone – committee or member to take this on and make it happen, I feel it would be a great opportunity at a local level to really practice our test riding and have a judge work us through a test.

In DNSW/EA updates there were changes to the EA membership structure this year. I am interested to see how this pans out and how it is received throughout the EA/dressage community. WDA have survey going out this week to gather a better understanding of what our members want to see happen at the club and how the EA changes influence their competition decisions. This feedback will be then used to ensure we continuously make changes to meet our members needs and improve our offerings.

Next year sees new tests coming out and my personal highlight is no sitting trot at Novice – YIPPEE!! Jan Geary is running a seminar on these tests on the 17th January and I encourage all riders to attend.

I would like to remind our members that WDA is willing and able to assist in any way for members in their quest to become judges or upgrade. We will support any shadowing requests where feasible and if the need arises run a judges seminar at one of our events.

Finally, thanks to all the committee for another busy year which was, in my opinion both enjoyable and successful. To any committee members not continuing, if we don't manage to convince you to stay I thank you for all your hard work and look forward to seeing you in the arena next year! For any new committee, welcome and hold onto your hats- here comes 2014!!

Merry Christmas and Happy New Year to all!

Mel Gough

President WDA 2013

Competition Secretary Report 2013

We managed to run 3 out of our 4 scheduled events this year but unfortunately June was a wash out, we tried to reschedule to a July date but this was also washed out.

February was our biggest comp with 101 competitors, September comp had 81 competitors and the November comp had 65 competitors.

These numbers are about 20% down from the previous year.

We are not sure if this had had to do with the new EA membership structure that was implemented in July, as apparently other clubs have reported the same decline in entries since mid year.

Regards

Eve Allen

WDA competition Secretary

Clinic Report 10th December, 2013

Through no fault of her own myself and Deb Mills (NRC Dressage Phase head) inadvertently hijacked clinics from Kay Barney. I do apologise for this, it just happened!

The past 12 months has seen one of the most successful and varied clinic schedules I have seen in quite a while. Again rain was a feature but after a couple of delays the first clinic to get under way, was a combined clinic with John and Caroline Twomey. Caroline took the dressage riders through their paces while John schooled the jumpers in correct technique and improving their pre and post jump technique. The highlight of this was the girls from Bouganvillea Stables on their mainly western bred mounts having a ball, working on their showjumping and Cross Country skills. It was smiles all round and I am pretty sure we all learnt plenty!

The rest of the year was mostly a dressage fest (with the odd show rider thrown in!)- Kate Taylor-Wheat, Rachael Downs and in the later part of the year Gina Montgomery all kindly came to the Northern Beaches regularly to share their wealth of knowledge, leaving our riders exhilarated, enthused but in all honesty EXHUAsted after each lesson. WDA thanks these elite riders and coaches for coming to coach and we hope to see them next year.

A special thanks to Soo Broster of Ardis Equestrian and For the Horse for letting us use her lovely arena for many of these clinics.

I am looking forward to plenty more clinics next year and welcome coaches and riders alike to approach us with ideas and suggestions.

Regards

Mel Gough

President WDA (and clinic hijacker!)

Sponsorship Report 2013

WDA is extremely grateful for the generous support of our sponsors of Horse of the Year, Members Championship and our competition raffles. We would like to extend a special thanks to Michael and Maria Fruin for their continued and ongoing support of the club. Michael you make my job so much easier!!!

FRUIN FORGE

HORSESHOE EXPRESS

HOOF BEATS

HORSEWYSE

HORSELAND TERREY HILLS

BETTER PRODUCE TERREY HILLS

BELINDA BOTHMA

DRAGONFLY SPA TERREY HILLS

KAMBROOK

EVENT CINEMAS

UNITED CINEMAS

INTERNATIONAL ANIMAL HEALTH PRODUCTS

STABLE STYLEZ

EMMA VOWLES OF CENTRE FOR HEALTH AND SPORTS PERFORMANCE

The raffle has also been a great success this year raising \$438. The proceeds will form part of the HOTY and Membership Day prize purse. I would like to extend an enormous thank you to all who support the raffle each competition and to Indy Shead for her tireless ticket sales each competition!

Judges Report

There were no real problems that came up with this role. The judges were all very easy to contact and easy to deal with. I found it easier to get judges at the beginning of the year than towards the end it was a bit more difficult to secure them. Next year I will be focusing on getting a wider range of judges to judge at our events.

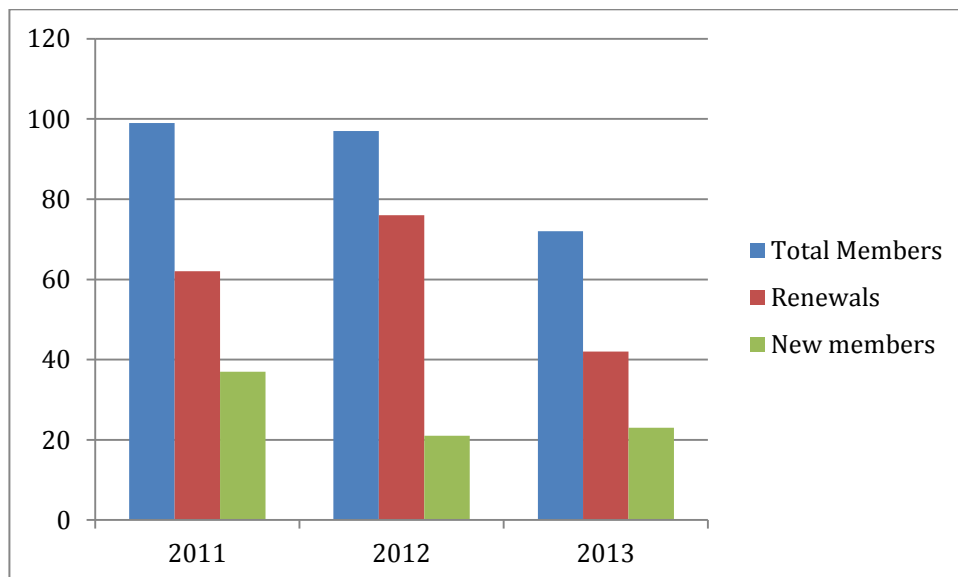
Lara Dawe

Judges Coordinator

2013 Membership Report

- Total Membership has been in decline since 2010
- Decline has been driven by lack of renewals
- Interestingly new members increased slightly in 2013
- Half year membership was a popular option accounting for almost 10% of membership in 2013
- A questionnaire is to be implemented in December via Survey Monkey to understand reasons for membership decline as well as member satisfaction with WDA Competitions & Clinic

	2010	2011	2012	2013
Total Members	132	99	97	72
Renewals		62	76	42
Adult				26
Jnr		13		7
Family		5		9
New members		37	21	23
Adult				10
Jnr		3		2
Family		21		4
Half year				7
Committee				7
HOTY		67		27



Treasurer's Report

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12/12/13
Accrual Basis

Warringah Dressage Association Profit & Loss Prev Year Comparison July 2012 through June 2013

	Jul '12 - Jun 13	Jul '11 - Jun 12
Ordinary Income/Expense		
Income		
Clinics		
Clinic expenses	-10,481.50	-9,610.00
Clinic fees	14,048.27	6,790.00
Total Clinics	3,566.77	-2,820.00
Entry fees	20,850.79	17,590.33
Interest received	1.44	4.68
Membership fees	1,922.64	1,315.98
Total Income	26,341.64	16,090.99
Gross Profit	26,341.64	16,090.99
Expense		
Arena setup	500.00	1,500.00
Bank charges	5.00	18.05
Catering	666.05	2,492.31
Club clothing	0.00	2,641.82
Clubhouse supplies	804.57	211.82
Committee meetings	231.28	0.00
Computer expenses	0.00	184.09
Depreciation	1,245.78	300.40
Donations	50.00	2,050.00
General expenses	231.12	0.00
Helpers/judges gifts		
Gifts	0.00	839.71
Judges and helpers cheques	6,596.39	6,359.10
Helpers/judges gifts - Other	295.20	0.00
Total Helpers/judges gifts	6,891.59	7,198.81
Hire of grounds	2,846.00	4,779.45
Insurance	850.00	1,287.00
Internet and website	1,931.00	2,335.23
Postage	0.00	93.00
Printing and stationery	61.59	0.00
Prizes		
Ribbons	2,012.66	0.00
Rugs and saddle cloths	-749.21	1,347.24
Trophies	268.10	606.80
Total Prizes	1,531.55	1,954.04
Subscriptions and memberships	200.00	0.00
Total Expense	18,045.53	27,046.02
Net Ordinary Income	8,296.11	-10,955.03
Net Income	8,296.11	-10,955.03

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12/12/13
Accrual Basis

Warringah Dressage Association
Balance Sheet
As of June 30, 2013

	<u>Jun 30, 13</u>
ASSETS	
Current Assets	
Chequing/Savings	
Bonds	1,500.00
Cheque account 10004768	7,040.38
Total Chequing/Savings	<u>8,540.38</u>
Total Current Assets	8,540.38
Fixed Assets	
Arenas	
Arenas at cost	7,530.00
Less accumulated depreciation	-753.00
Total Arenas	<u>6,777.00</u>
Computer equipment	
Computer equipment at cost	4,067.84
Less accumulated depreciation	-4,067.84
Total Computer equipment	0.00
Equipment	
Equipment at cost	829.36
Less accumulated depreciation	-829.36
Total Equipment	<u>0.00</u>
Total Fixed Assets	<u>6,777.00</u>
TOTAL ASSETS	<u><u>15,317.38</u></u>
LIABILITIES	<u><u>0.00</u></u>
NET ASSETS	<u><u>15,317.38</u></u>
EQUITY	
Retained Earnings	7,021.27
Net Income	8,296.11
TOTAL EQUITY	<u><u>15,317.38</u></u>

FACT SHEET - Running Para Dressage (PD) and Para Equestrian (PE) Classes at Dressage Events

Running Para Equestrian/Para Dressage classes at Dressage Club competition can be easily achieved. It is the future plan for Para Equestrian to become fully integrated with able-bodied dressage and the first step to achieving this is to have them competing side by side at local events.

Understanding the difference between Para Equestrian and Para Dressage

National Para dressage events are known as Para-Dressage and International Para dressage events are known as Para-Equestrian.

A number of organising committees are running dressage and Para Dressage events side by side. The only difference between running an able bodied dressage class and a Para class is that there are different tests and some classes only require a 20x40m arena.

You have to be an Equestrian Australia Affiliate to use EA and FEI Para Dressage Rules and Tests.

Para Equestrian/Para-Dressage Grades:

Para Equestrian has 5 Grades:

- ☑ Grade IA - walk only tests
- ☑ Grade IB - walk and trot
- ☑ Grade II - walk and trot but canter allowed in the Freestyle
- ☑ Grade III - walk, trot and canter and may show lateral work in Freestyle
- ☑ Grade IV - walk, trot, canter, canter half-pirouettes, three and four sequence changes and lateral work.

Size of Arena's for Para Equestrian/Para Dressage:

- ☑ Grades 1 and 2 are held in a 20x40m arena,
- ☑ Grades 3 and 4 are held in a 20x60m arena.

Judges for Para Equestrian/Para Dressage

- ☑ International Level (CPEDI 1-3* Events):

It is necessary to have judges with an FEI Para Equestrian Accreditation

- ☑ National Level (Grades 1-5) :

Novice level judges can judge up to and including Grade 2

Elementary judges up to and including Grade 3

Medium and above can judge all Grades.

Classification:

- ☑ Classification is when the Para-Equestrian rider has had their disability assessed and a classification Grade allocated to their physical ability.
- ☑ All riders must be classified to compete for Para-Dressage and Para-Equestrian Competition
- ☑ The equipment required to assist with their riding is assessed and approved by the classifier as well. (For example use of 2 whips, double bridle with split reins, use of caller/commander, use of voice etc.) These compensating aids have to be approved by a classifier and must be on their EA or FEI Classification card.
- ☑ Sitting trot is optional at all grades.

Rider Requirements:

- ☑ Must be registered with EA
- ☑ Have a current classification card which shows their grading as well as any compensating aids
- ☑ Have a copy of their classification card (should accompany their entry and this copy should also be provided to each of the judges and gear checker so that they are aware of what specialized equipment has been approved for a particular rider.)

Horse Requirements:

- ☑ Must be registered with EA

Allowances for Para Dressage and Para Equestrian Riders at events:

- ☑ Grade 1 and 2 riders are allowed to have their trainer/coach warm up the horse for them.
- ☑ The trainer must only ride for 20 minutes in a total of 24 hours and must be off the horse 20 minutes prior to the start of the rider's test.
- ☑ This will be self-managed at local competitions, but is under stewards control at international level competition (3* and above)
- ☑ Presentations: make sure prize winners are not expected to mount the podium for prize giving ceremonies. A flat, wheelchair accessible area is best.

Venue Facilities:

- ☑ If the venue is set up such that a mounting block is available, this would be ideal, but most riders are used to providing their own so this is not essential.
- ☑ A wheelchair access toilet is necessary but public venues are already required to have wheelchair access facilities so most club venues will already meet this requirement.
- ☑ Disabled parking and preferred parking close to amenities

Rulebook for Para Dressage and Para Equestrian:

- ☑ International- Para Equestrian Dressage Rules can be found on the FEI website and a copy should be available at your event.
- ☑ National- Para Equestrian Dressage Rules can be found on the EA website and a copy should be available at your event

FEI Para Equestrian Tests:

There are 3 FEI tests in each grade:

- ☑ Team test
- ☑ Individual championship test and
- ☑ Freestyle test

EA Para Equestrian Tests:

- ☑ There are now also new EA Para dressage tests which are of an easier standard and are designed as entry level tests.
- ☑ In most Grades, you would most likely offer 2 tests per grade and will usually only have a small number of competitors in any given class.
- ☑ It is entirely up to the Organising Committee which tests they choose to offer.
- ☑ To assist with the advertising of your event it is encouraged to inform EA of your schedule so EA Para equestrian riders can be notified directly of your event.

If you are considering offering Para Equestrian classes at your events and would like some further information please don't hesitate to contact National Performance Director Julia Battams on 0450 874 197 or Sara Latham at EA National office on 02 8762 7777. We would be very happy to help.